



# 2019 Manufacturers' Week Registration Form

## CLIENT DETAILS

Company Name:			
Contact Person:		Position:	
Telephone No:		Fax Number:	
Email Address:		Mobile #:	
Physical Address:			
Postal Address:			

## EVENT SELECTION (Kindly tick the events you are interested to participate in)

### 1. MANUFACTURERS WEEK ACTIVITIES

No.	Activity	Participation Type	Fee (ZMW)	Qty. (Tickets/Stand)
<input type="checkbox"/> 1	Manufacture Africa Conference 14th November, 2019	<input type="checkbox"/> ZAM Members	Free	
		<input type="checkbox"/> Non-ZAM Members	250	
<input type="checkbox"/> 2	Copperbelt "Buy Zambian" Expo 13th November, 2019	<input type="checkbox"/> ZAM Members	3000	
		<input type="checkbox"/> Non-ZAM Members	5000	
		<input type="checkbox"/> SME	1500	
<input type="checkbox"/> 3	Lusaka "Buy Zambian" Expo (Complimentary desk at Business Enterprise Expo) 13th-15th November, 2019	<input type="checkbox"/> 3x2m Booth ZAM Member	5000	
		<input type="checkbox"/> 3x2m Booth Non-ZAM Member	6000	
		<input type="checkbox"/> SME	3000	
<input type="checkbox"/> 4	Annual Manufacturers Gala and Awards Ceremony 15th November, 2019	<input type="checkbox"/> Individual Tickets	500	
		<input type="checkbox"/> Corporate Table (10 tickets)	<b>*5000</b>	

**\* 10% early bird discount before 25th October, 2019**

**EVENT SELECTION contd.** (Kindly tick the events you are interested to participate in)

**2. CHARITY GIVEAWAY SUPPORT**

No.	Activity	Participation Type	Details/Description
<input type="checkbox"/> 1	Manufacturers Charity Giveaway	<input type="checkbox"/> Product Donation	
		<input type="checkbox"/> Monetary Contribution	

**A. HOW TO BOOK**

1. Complete and submit this form to:  
Email: info@zam.co.zm ; membership@zam.com ; admin@zam.co.zm
2. Confirm space availability with the Secretariat on:  
Tel: +260-211-253696; Fax +260-211-253693
3. Make payment to the Secretariat on the bank details provided below and provide proof of payment:

**Stanbic Bank Account**

Account Name: Zambia Association of Manufacturers,  
Bank Account Number: 9130001867931,  
Branch name: Mulungushi Branch  
Swift code: SBICZMLX  
Sort Code: 40015,

**B. BOOKING CONDITIONS**

1. Exhibition space for both the Business Enterprise and Buy Zambian Expo will not be allocated prior to the full payment of participation fees.
2. Deadline for submission of registration form is set for 1st November, 2019
3. At least 1 employee must be available to manage the stands/ Business Enterprise desk throughout the duration of the event.
4. At least 1 employee must be available to manage the stands/Business Enterprise desk throughout the duration of the Manufacture Africa Conference
5. Names of company representatives attending the Manufacture Africa Conference must be provided to the Secretariat upon submission of registration form.

**C. CANCELLATION CONDITIONS**

1. No refunds will be issued for cancellation or non-attendance received after the stated cancellation deadline date (1st November, 2019)
2. Once invoiced, companies failing to provide written cancellation requests are required to honor their invoiced commitment despite non-attendance.
3. Once confirmed, no cancellation will be accepted.

**D. AGREEMENT CLAUSE**

We are aware and agree with the general conditions as specified in this registration form.

.....  
NAME OF AUTHORISING OFFICER

.....  
DATE AND SIGNATURE

.....  
COMPANY STAMP